

AGENDA
WEDNESDAY, MAY 5, 2021
PIKE COUNTY COMMISSIONERS' OFFICE

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

PRESENTATION OF \$75,000 TO HABITAT FOR HUMANITY.

CORRECTIONAL OFFICER OF THE YEAR PRESENTATION TO MELISSA CONWAY.

1. Approve May 5, 2021 Agenda.
 2. Approve April 21, 2021 Meeting Minutes.
 3. Approve April 26 and 29, 2021 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)**.....**\$259,859.59**
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Sharon Schroeder, Recorder of Deeds, advising that she has promoted **MARIE YORKE** from Clerk 1 to 2nd Deputy in the Recorder of Deeds Office, effective June 1, 2021. This is a newly created position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to approve the April 21 and 26, 2021 Salary Board Minutes.
2. Motion to change the Clerk 1 position to 2nd Deputy in the Recorder of Deeds Office, effective June 1, 2021 and to increase the pay of **MARIE YORKE** to \$15.00 per hour due to her promotion to the new 2nd Deputy position.
3. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to execute the Contract Documents between Harty Construction and the County of Pike, for the Pike County Training Center Burn Building Lining Replacement Project.

NEW BUSINESS

1. Motion to adopt Resolution No. 21-14, May 2021, Tick Borne Diseases Awareness into Action Month.
2. Motion to adopt Resolution No. 21-15, Corrections Employee Week, May 2-8, 2021.
3. Motion to appoint Cara Jean Dougherty to fill a vacant position on the Children & Youth Advisory Board for a term ending December 31, 2022.
4. Motion to authorize the Chairman to execute Amendment #1 to the Agreement to Provide Professional Consulting Services between Maximus and the County of Pike, extending the terms of the agreement through August 31, 2021.
5. Motion to authorize the Chairman to execute Amendment #P00011 to the Agreement between ICE and the County of Pike, on behalf of the Correctional Facility.
6. Motion to authorize the Chairman to execute the Programmatic Agreement Letter between T-Mobile and the County of Pike, on behalf of the Communication Center.
7. Motion to authorize the Vice Chairman to execute the Support Services Contract between Northern Tier Research and the County of Pike, on behalf of Children & Youth Services.
8. Motion to authorize the Chairman to execute the Acknowledgement and Release Agreement between Milford Borough and the County of Pike, on behalf of Workforce Development Agency for the use of the Borough Hall.
9. Motion to authorize the Chairman to execute the Mortgage Subordination Agreement for a property located in Lehman Township.
10. Motion to execute the Certification Statement for Non-Block Grant Report Revision #2 for FY 2019-20, on behalf of the Human Services Department.
11. Motion to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to Delaware Run for Senior Housing Subsidy for May 2021 for \$1,661.

MISCELLANEOUS

- Jen Fuentes-MHDS-Mental Health Awareness Month, Green Light Campaign and Self Care Contest.
- Penn State Extension – Calendar of Events – May 1-15, 2021.

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MAY 19, 2021, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING
506 BROAD STREET
MILFORD, PA 18337
570-296-7613
FAX: 570-296-6055

MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
STEVEN R. GUCCINI

COMMISSIONERS



GARY R. ORBEN
CHIEF CLERK

THOMAS F. FARLEY, ESQ.
COUNTY SOLICITOR

RESOLUTION NO. 21-14

MAY 2021 - "TICK BORNE DISEASES AWARENESS INTO ACTION MONTH"

WHEREAS, tick borne diseases, which includes Lyme Disease as just one of the many pathogens, is a bacterial infection transmitted primarily by ticks and is caused by the spirochete *Borrelia Burgdorferi*. Tick borne diseases and disorders other than Lyme include Anaplasmosis, Babesiosis, Bartonella, Ehrlichiosis, Powassan, Tularemia, all of which pose a serious health threat; and

WHEREAS, the Pike County Commissioners recognized the severity of this endemic issue and formed the Pike County Tick Borne Diseases Task Force on May 20, 2015; and

WHEREAS, the frequency of diagnosed and reported tick related disease cases have increased dramatically over the past several years and in 2013, the CDC released a report stating that preliminary estimates indicate that approximately 300,000 Americans are diagnosed with Lyme Disease each year, and this amount is approximately 10 times higher than the number of cases previously reported to the CDC every year; and

WHEREAS, the CDC study reports a disproportionate increase among children and recommends a Public Health Action to call for an increase in targeted prevention strategies, tick avoidance, early disease recognition and early treatment interventions; and

WHEREAS, Pennsylvania ranked highest in the country in the number of confirmed cases of tick borne diseases; and

WHEREAS, tick borne diseases are not always presented with the tell-tale "bulls-eye" but can produce early symptoms including a rash or flu-like symptoms such as fever, muscle aches, headaches and fatigue, that can easily be misdiagnosed; and

WHEREAS, a "Tick Check" should be standard practice after spending time outdoors since residents and visitors can greatly reduce their chance of tick pathogen transmission if they take proper precautions while engaged in outdoor activities from early Spring through late Fall, as well as during a warmer Winter season; and

WHEREAS, the early clinical diagnosis and appropriate treatment of these tick-borne disorders and diseases can greatly reduce the risks of continued, diverse and chronic symptoms that can affect every system and organ of the human body and often every aspect of a person's life.

THEREFORE, BE IT RESOLVED, that we, Pike County Commissioners, designate the month of May 2021 as TICK BORNE DISEASES AWARENESS INTO ACTION MONTH and declare a focused and determined ongoing effort to educate the public and minimize risk to benefit the overall health and quality of life of the residents of Pike County by increasing awareness of the threat of infected tick bites and the potential seriousness of tick borne diseases.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Steven R. Guccini, Commissioner

Attest:

Gary R. Orben, Chief Clerk
May 5, 2021

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING
506 BROAD STREET
MILFORD, PA 18337
570-296-7613
FAX: 570-296-6055

MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
STEVEN R. GUCCINI

COMMISSIONERS



GARY R. ORBEN
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE
COUNTY SOLICITOR

RESOLUTION NO. 21-15 PROCLAMATION, CORRECTIONS EMPLOYEE WEEK MAY 2-8, 2021

WHEREAS, Pennsylvania's correctional system is the oldest in the nation, evolving from the establishment of Philadelphia's Walnut Street Jail in 1773 and the Eastern Penitentiary in 1829; and

WHEREAS, the "Pennsylvania System", as it became known, was the leading influence in the development of penology throughout the 19th Century and the forerunner of modern corrections; and

WHEREAS, today, Pennsylvania is facing new and difficult challenges in corrections. With 23 state correctional institutions, a training academy, 2 central office buildings, 14 community corrections centers and 40 contract facilities, a motivational boot camp, 63 county prisons and jails and 10 federal facilities and offices, Pennsylvania correctional facilities house approximately 61,000 inmates; and

WHEREAS, the safe and secure operation and management of those facilities on a daily basis rests in the hands of nearly 31,500 trained, skilled and dedicated corrections professionals. They are administrators, corrections officers, counselors, treatment specialists, educators, clerical support staff, business administrators, purchasing agents, personnel and labor relations specialists, reentry specialists, social workers, clergy, medical professionals, food service specialists, computer technicians, planners and research analysts and skilled craftspeople upon whose skills, efficiency and professionalism the functions of the Pennsylvania correctional system depends; and

WHEREAS, although each of these dedicated professionals work in a different field and specialize in a specific area, all are committed to a common goal: the secure, safe and humane operation of our Commonwealth's correctional facilities where employees work to reduce future crime through the delivery of programs to change an individual's criminal behavior; and

WHEREAS, beginning in 2020, the County was faced with its first public health pandemic emergency in over 100 years with the discovery of COVID-19. Individuals who work in the parole and correctional fields exhibited exceptional levels of dedication to protecting the health and welfare of all inmates, prisoners and parolees.

THEREFORE, we, the Commissioners of the County of Pike, do hereby proclaim, May 2-8, 2021 as **CORRECTIONS EMPLOYEE WEEK** in Pike County. We encourage all Pike County residents to recognize the vital role these dedicated professionals play in ensuring the effective operation of our correctional system in the interest of public safety.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Great Seal of the County of Pike to be affixed on this 5th day of May, 2021.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Steven R. Guccini, Commissioner

ATTEST:

Gary R. Orben, Chief Clerk
May 5, 2021



Penn State Extension May 1-15, 2021 Events

COMMUNITY DEVELOPMENT

SPOTTED LANTERNFLY

Have you seen this insect? It is the Spotted Lanternfly, a very invasive species.

Pike County is now in the quarantine area. If you have spotted this insect, please contact your local Penn State Extension office immediately or call our hotline at 1-888-422-3359 with questions on spotted lanternfly management or to report a sighting.

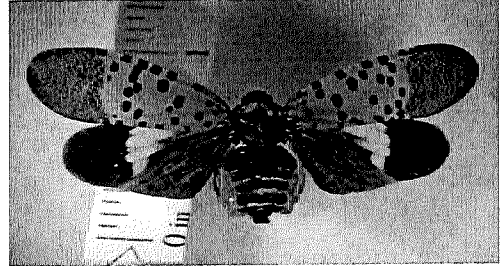
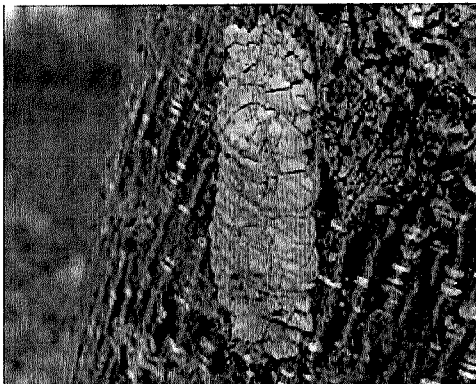


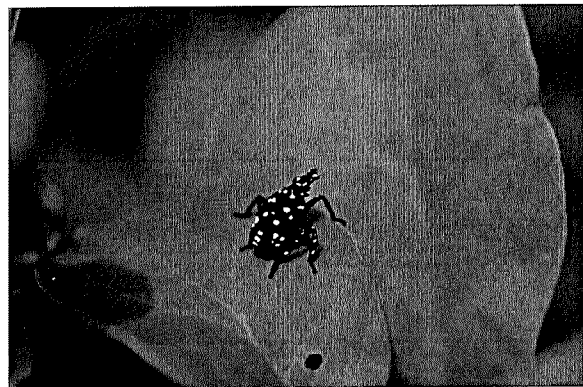
Photo: Holly Ragusa, Pennsylvania

Learn about the Spotted Lanternfly (SLF), and what action you can take to stop the spread of this invasive insect that is threatening the northeastern United States, especially southeastern Pennsylvania from our website: <https://extension.psu.edu/spotted-lanternfly>

What you may be seeing during the month of May:



*Egg Mass. Found September-June.
Photo Credit: E. Swackhamer*



*Early nymph (actual size = 1/8") Found late April-July.
Photo credit: PA Department of Agriculture*

4-H/YOUTH:

ADULTS: WE NEED YOU!!

Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you determine the time you spend in the activity that you choose to do. 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life. **4-H is open to youth ages 5-8**, unless otherwise noted. Contact Penn State Extension in Pike County for more information on the 4-H program by calling 570-296-3400 or send an email to the 4-H coordinator, Angela Smith, at axs1397@psu.edu Please like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

WATER:

Penn State offers **Drinking Water** testing through the Penn State University Lab or through Prosser Labs. Call the office at 570-832-2800 to arrange to pick-up test kits and information. Prosser Labs makes weekly pickups on Thursday mornings at 11 AM. If you need testing for mortgage refinance, please plan ahead; some test results take weeks! For more information on Water Quality, visit: <http://extension.psu.edu/natural-resources/water>, or call us at 570-832-2800.

MASTER GARDENERS:

Looking for Children's books on horticulture?

In collaboration with the Milford Garden Club and the Pike County Public Library, the Master of Pike County have created a list of children's books on growing, trees, seeds, and gardening which are available at the Pike County Public Library! Find the list at <https://extension.psu.edu/programs/master-gardener/counties/pike/news/2021/looking-for-childrens-books-on-horticulture>.

Thinking of starting a vegetable garden?

Journey with us as we teach you to plant your raised bed or container garden and grow your very own vegetables and herbs from scratch. In a series of posts throughout the season, The Master Gardeners of Pike County will teach you the basics from soil to harvest, and best practices specific to our region of the state. Follow us on Facebook and Instagram for current

posts or find the information here: <https://extension.psu.edu/programs/master-gardener/counties/pike>

ONLINE COURSES

Spotted Lanternfly Permit Training for Business: Pennsylvania- Spotted Lanternfly is an invasive insect that can damage many crops. To stop its spread, Pennsylvania Dept of Ag issued a quarantine for counties where the presence of the pest has been confirmed. **Businesses operating in the quarantine zone must have a permit to move equipment and goods within and out of the zone.** This course is designed to train designated employees how to comply with the quarantine, who will in turn train other employees. Please visit: <https://extension.psu.edu/spotted-lanternfly-permit-training> for more information.

Dining with Diabetes- Managing Type II Diabetes can be a challenge. This online, beginner-level course includes diet and exercise strategies, information on medication, recipes, and helpful tips. To register, please visit: <https://extension.psu.edu/dining-with-diabetes-online>. There is a \$39.00 fee.

WEBINARS

Tick Series:

Ecology and How to Approach Tick Control 5/7/2021 11:00am. This live webinar will discuss tick development, hosts, and where ticks are found. To register, please visit: <https://extension.psu.edu/tick-series-ecology-and-how-to-approach-tick-control>. This is a free webinar.

Vector-Borne Disease Basics 5/12/2021 11:00am Learn about the basics of vector-borne diseases in Pennsylvania in this live webinar. To register please visit: <https://extension.psu.edu/tick-series-vector-borne-disease-basics>. This is a free webinar.

Protecting Yourself from Tick Bites 5/13/2021 11:00am Learn how to prevent tick bites during this live webinar. To register, please visit: <https://extension.psu.edu/tick-series-protecting-yourself-from-tick-bites>. This is a free webinar.

Home, Health, and Nutrition:

Home Food Preservation: Jams and Jellies 5/10/2021 1:00pm. Learn the science behind the methods for making and processing jams and jellies, while dispelling food preservation myths and unsafe practices. To register, please visit: <https://extension.psu.edu/home-food-preservation-jams-and-jellies-webinar>. There is a \$5.00 fee for this webinar.

Understanding Alzheimer's Disease 5/14/2021 9:00am. Learn the basics of Alzheimer's and dementia with this informative webinar. To register, please visit: <https://extension.psu.edu/understanding-alzheimers-disease>. This is a free webinar.

Water and Environment:

Pennsylvania Forest Seminar: Regenerating Hardwood Forests: Managing Competition, Deer, and Light 5/11/2021 12:00pm and 7:00pm. Join us for an informative webinar on forest re-growth. To register, please visit: <https://extension.psu.edu/pennsylvania-forest-seminar-regenerating-hardwood-forests-managing-competition-deer-and-light>. This is a free webinar.

Ramp/Wild Leek Foraging and Forest Farming: Ramp Culture 5/11/2021 7:30pm. Learn about Ramp Culture through a moderated panel! To register, please visit: <https://extension.psu.edu/ramp-wild-leek-foraging-and-forest-farming-ramp-culture>. This webinar is free.

Managing Forests in Pennsylvania with Climate Change in Mind 5/12/2021 12:00pm. This live Zoom presentation, featuring expert speakers from the USDA Northern Institute of Applied Climate Science and Penn State faculty, offers an introductory overview of how climate change may influence the forests of Pennsylvania and how to manage forests with climate change in mind. To register, please visit: <https://web.cvent.com/event/3dacbc3d-3c02-400f-9493-805750b03488/summary>. There is a fee for anyone seeking credits for this course, otherwise it is free.

Water Webinar Series: Management of Private Supplies Near Gas Drilling Sites 5/12/2021 1:00pm. Protect private groundwater wells and springs near pipeline operations and gas drilling sites by learning state regulations. To register, please visit: <https://extension.psu.edu/water-webinar-series-management-of-private-supplies-near-gas-drilling-sites>. This is a free webinar.

The Home Gardener: Nature's Nurturer? 5/12/2021 6:30pm. Learn how residential garden landscape choices affect the environment. To register, please visit: <https://extension.psu.edu/the-home-gardener-natures-nurturer>. There is a \$5.00 fee for this webinar.

Wednesday, April 21, 2021

The second regular meeting of April 2021 of the Pike County Commissioners was called to order by Commissioner Schmalzle at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg (via Zoom), Schmalzle and Guccini; Chief Clerk Orben; Solicitor Farley.

Public Comments/Questions concerning today's agenda.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

A RETIREMENT BOARD MEETING WAS HELD.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve the April 21, 2021 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve the April 7, 2021 Commissioners' Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve the April 12 and 16, 2021 Commissioners' Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve payment from the **GENERAL FUND (County Bills)**, in the amount of **\$485,084.56**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve payment from the **AFFORDABLE HOUSING FUND (Habitat for Humanity)** in the amount of **\$75,000.00**.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve payment from the **DEBT SERVICE FUND (TD Bank Interest)** in the amount of **\$164,041.67**.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve payment from the **SRCP DEBT SERVICE FUND (TD Bank Interest)** in the amount of **\$21,247.49**.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

PERSONNEL:

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to acknowledge receipt of a letter from the Courts advising that they have promoted **JOANNE STALLONE** from Clerk 1 to Office Manager for District Magistrate's Fischer's Office, effective May 1, 2021. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to change the Probation Legal Secretary position to a Financial Caseworker position in the Adult Probation Office, and to acknowledge receipt of a letter from the Courts advising that they have promoted **KRISTINE ST. JOHN** to fill this position effective April 26, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to change the Case Manager position to a Probation Office Aide position in the Adult Probation Office, and to acknowledge receipt of a letter from the Courts advising that they have promoted **KIM WALKER** to fill this position effective April 26, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to acknowledge receipt of a letter from Prothonotary Denise Fitzpatrick advising that she has hired **KAREN WAGENHOFFER** as a part-time Clerk in the Prothonotary's Office for less than 1000 hours per year, effective May 3, 2021, with no benefits. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to recess the Commissioners' Meeting to hold a Salary Board Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

OLD BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to execute the Contract between Pioneer Construction Company and the County of Pike for the Winona Falls Road over Saw Creek Bridge Parapet Deflection Joint Repairs Project.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

NEW BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adopt Resolution No. 21-12, National Crime Victims' Rights Week, April 18-24, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.
Resolution read aloud by Commissioner Guccini.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adopt Resolution No. 21-13, Conservation District Week, April 18-24, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.
Resolution read aloud by Commissioner Schmalzle.

Pike County Conservation Director Michele Long was introduced and thanked the County Commissioners for recognizing the Conservation District with this Proclamation. Your support is very important to what we do at the Conservation District and resources of Pike County. We also want to acknowledge our volunteer Board of Directors that oversee policy and programming who provide guidance and support to our professional staff team. The District is blessed with an experienced team of individuals. These individuals share a passion for the natural resources of our community and strive to provide information and technical assistance to our customers in a professional and courteous manner. Although some individuals come across the District through our State delegated programs, the majority who work down in the Conservation District Office is through education and technical assistance on a variety of topics which you'll hear one in a little bit from Stephen Alessi that are related to our community environmental concerns. We provide a number of educational program throughout the year, a few that are coming up having to deal with how to eradicate Japanese Knotweed in your backyard and workshops for local engineers. We also have a website that is packed with information, webinars, podcasts and an interactive homeowners' checklist that folks can use for your backyard. We also have a very active social media presence and you can find us on Face Book and Instagram. The work that we do isn't in a vacuum, we work very closely with a variety of partners besides the County Commissioners. We also work with local municipalities, State and Local Government agencies, non-profits and pretty much everybody. Pike County is a very vast area with a lot of different concerns, so we can't do this alone. We are very fortunate to have many stewards in the community that help us with our work. Again, I want to thank you for this opportunity to recognize the Conservation District for the work they do. Also, we have a litter clean-up on Friday if anybody wants to join us.

Commissioner Schmalzle said, as the Commissioner representative to the Conservation District, and I participate with Michele on a regular basis, I want to commend you (Michele Long) for your leadership, dedication and your enthusiasm for the job and developing a really exceptional staff. Well done, keep up the good work.

Director Michele Long added she also has some "I Survived the Virtual Pike/Wayne Envirothon Masks" for you folks. The Envirothon was last week and it went very well, the students did well. They announced yesterday the winner was Honesdale overall, but Pike County representative is going to be Wallenpaupack and they're going to States.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to execute Amendment #4 to the Reimbursable Agreement between the National Resources Conservation Service US Department of Agriculture and the County of Pike for the Green-Dreher Kintz Creek Dam Supplemental Watershed Plan for an extension of time to June 30, 2022.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to execute the Master Service Agreement and Statement of Work for InSight Video Remote Interpreting between Language Line Services and the County of Pike, on behalf of Children & Youth Services.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve the following for the Pike County Small Business Forgivable Loan Program: Rohman's Pub - \$35,000; Second Street Salon - \$39,574 and Murro Enterprises dba Supercuts - \$35,000.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MISCELLANEOUS:

Stephen Alessi, Penn State – Spotted Lantern Fly – PowerPoint Presentation – I am getting information out about Spotted Lantern Fly to residents of the County, I work with Penn State Extension in Pike County. I'd like to thank some organizations. First of all, the Conservation District, Michele (Long) and also to our Extension staff. They are taking this issue very seriously for the last few years. Picture slide was shown with Spotted Lantern Fly and a lot of people have said this is a beautiful bug. While it is pretty to look at, it is also a very destructive pest. The first time a Spotted Lantern Fly was discovered in Pennsylvania was in Berks County in 2014. We believe it arrived in Pennsylvania during 2012 but it took a couple of years for it to be discovered. It was discovered in a quarry area in Berks County. It's native to parts of Asia, it most likely came over in a shipment in shipping containers. It's also been recently discovered in South Korea as well and also as an invasive pest, it's not native to South Korea either.

Why are we concerned with Spotted Lantern Fly? It feeds on about 70 plus plants and they could be destructive to those plants. We're concerned with not only the long term health of these commodities throughout the State, but also what other States can say to us about transporting goods and being able to export our products out of Pennsylvania, we could have an interruption of commerce. Not only that, but the destruction to the ecosystem. There's environmental issues

and also commerce issues. Some of the popular hosts for this fly are grapes, so vineyards are very concerned and apple trees, so are orchards; maple, birch, sycamore trees, sumac and many others. A full list can be found on the Penn Extension website. As you can see, hardwoods are a concern as well. We know one of the preferred hosts is the ailanthus altissima tree (tree of heaven) which is also another invasive. A lot of times we are finding in counties where Spotted Lantern Fly is present, we are seeing they are being attracted to that tree. It's kind of a good way to monitor their movement. A couple of years ago, Penn State Extension did a report looking for a tree of heaven throughout the State of Pennsylvania and, using that information, we are hoping that will give us a good clue where Spotted Lantern Fly will go next. Life cycle of the Spotted Lantern Fly was explained. Each egg mass contains about roughly 50 Spotted Lantern Fly. Destroying egg masses is very important. The eggs have started hatching in the southeastern part of the State and as the weather warms up more eggs will start hatching more throughout the State. The next stage happens in late Spring/early summertime and it looks like a ladybug. After that is the adult stage from later in the Summer/early Autumn and after Autumn they start laying eggs again and the cycle starts again. Resources are available on the Penn State Extension website, there is a lot of information for homeowners and businesses:

www.extension.psu.edu.

Pike County was added about a month ago to the quarantine counties for Spotted Lantern Fly (slide shown of map of Pennsylvania). That means there are confirmed Spotted Lantern Fly activity within those counties. There are 7 Townships in Pike County that have confirmed activity: Delaware, Dingman, Greene, Lehman, Milford Township, Porter and Shohola. We're seeing them travelling along busy corridors and they travel well on vehicles. They are travelling through railroads as well. Quarantine means no one can intentionally move viable life stages of Spotted Lantern Fly in and out of the quarantine zone: outdoor items, crated materials, vehicles, equipment, trailers, recreational vehicles, stone, tile decorative materials, firewood and nursery stock. The Department of Agriculture with Penn State's help, have done a quarantine training course. Businesses can take this training course and then train their employees. There is also a checklist of what you should be looking for in a quarantine county. It's very simple – inspect your vehicle before you travel for any viable stage of the Spotted Lantern Fly to make sure it doesn't spread. It's a travel and likes to hitchhike. This is an important step in slowing the spread of the Spotted Lantern Fly and fully eradicating it from Pennsylvania. There are links on the Extension website and coming up on April 26th is a full webinar on Spotted Lantern Fly and there is a pre-registration requirement. There is also the Spotted Lantern Fly training course link for certification. Stephen Alessi also left his contact information: spa15@psu.edu. Please don't hesitate to reach out to us. Thank you for allowing us to present today.

Questions and comments were opened to the Public and the Press:

Commissioner Ron Schmalzle update on vaccine clinic within the County. Yesterday we had a 2nd dose clinic on 739 in Lords Valley at the Training Center. Today there is a walk-in Moderna clinic until 3PM. Next Wednesday we have 2 clinics, one right here in Milford at St. Patrick's Church from 9AM-11AM and then from 9AM-1PM at the Training Center in Lords Valley. Collectively we encourage everybody to do the research and we urge you to have interest in getting the vaccine. We believe it is helpful to reopening businesses and operating businesses safely. We also understand that it's your personal decision to get or not get the vaccine. In doing the clinics that I mentioned we want to thank the Wayne Memorial Health Centers and the hospital for a wonderful partnership and helping us and the residents of Pike County. Also, our Emergency Management staff and leaders for participating and providing leadership. If you go on our website: www.pikepa.org, there is a list of other places, pharmacies and providers where you can get the vaccine as well. Thank you all of the County residents for your cooperation and moving forward.

Commissioner Steve Guccini said Wayne Memorial Hospital and their health care centers have stepped up. The situation is very good. Anybody here who wants a vaccine can pretty much get one. They have been instrumental in all this – thank you.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adjourn the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MAY 5, 2021, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.

Commissioners' Conference
Monday, April 26, 2021

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Application for Funding Assistance for \$59,778.25 for the Employment Advancement and Retention (EARN) Program for Pike County, on behalf of the Workforce Development Agency.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to authorize the Chairman to execute the Application for Funding Assistance for \$65,778.25 for the Employment Advancement and Retention (EARN) Program for Wayne County, on behalf of the Workforce Development Agency.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to execute the letter to Congressman Cartwright supporting Wayne Memorial Community Health Centers' application for the FY22 Appropriations Community Project Funding Program.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to authorize the Chairman to execute the Business Associate Agreement between Confidio and the County of Pike.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to authorize the Chairman to execute the Final Fiscal Status Report for FFY 2015 CDBG Funding, on behalf of the Human Development Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to approve the Human Services Payment Vouchers from ERAP Funds for \$4,000 and \$71,181.60; HSDF Funds for \$1,028.21 and PHARE Funds for \$3,085.00, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to change the employment status of **LAWRENCE SHEETS**, Van Driver for the Transportation Office, from full time to part time, for less than 1000 hours per year, effective April 14, 2021, with no benefits, at his current rate of pay.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to change the employment hours of **BETSY MAKOWICZ**, Customer Service Representative II for the Transportation Office, from 37.5 hours per week to 40 hours per week, effective April 26, 2021, at her current rate of pay.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

Commissioners' Conference
Thursday, April 29, 2021

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from the following:

GENERAL FUND (County Bills).....	\$919,016.21
HAZARDOUS MATERIAL RESPONSE FUND (Traylor Jack).....	\$119.04
ACT 13 (McGoey Hauser & Edsall-Bridge Inspections).....	\$15,000.00

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to execute the Agreement between Mar-Paul Company and the County of Pike, for service windows in the Probation Office for \$11,724.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to execute the Agreement between Mar-Paul Company and the County of Pike, for bullet-proof service windows in the District Attorney's Office for \$19,523.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to approve the Human Services Payment Vouchers from ERAP Funds for \$1,253.53 and \$35,454.68 and PHARE Funds for \$2,709.00, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

**SALARY BOARD
APRIL 21, 2021**

PRESENT: Commissioners Osterberg (via Zoom), Schmalzle and Guccini, Chief Clerk Orben, Treasurer Gilpin.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to increase the pay of **JOANNE STALLONE** to \$18.90 per hour due to her promotion from Clerk 1 to Office Manager for District Magistrate's Fischer's Office, effective May 1, 2021. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to increase the annual pay of **KRISTINE ST. JOHN** to \$31,628, due to her promotion to the Financial Caseworker position in the Adult Probation Office effective April 26, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to increase the annual pay of **KIM WALKER** to \$33,128, due to her promotion to the Probation Office Aid position in the Adult Probation Office effective April 26, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to set the pay of **KAREN WAGENHOFFER** at \$11.00 per hour, as a part-time Clerk in the Prothonotary's Office for less than 1000 hours per year, effective May 3, 2021, with no benefits. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

**SALARY BOARD
APRIL 26, 2021**

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben, Treasurer Gilpin.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to change the employment status of **LAWRENCE SHEETS**, Van Driver for the Transportation Office, from full time to part time, for less than 1000 hours per year, effective April 14, 2021, with no benefits, at his current rate of pay.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to change the employment hours of **BETSY MAKOWICZ**, Customer Service Representative II for the Transportation Office, from 37.5 hours per week to 40 hours per week, effective April 26, 2021, at her current rate of pay.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to increase the starting hourly rate of Communication Dispatcher Trainees to \$15.00 per hour effective April 26, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.